2024–2026

NHsaves®
Your Source for Energy Efficiency

Engineering Services

Powered by: EVERSOURCE Liberty® your New Hampshire Electric Co-op Unitil

04/24

All fields on this page are required to complete your application.

Indicate the NHSaves® Utility Partner(s) for This Application

☐ Eversource ☐ Liberty-Electric ☐ Liberty-Natural Gas ☐ New Hampshire Electric Cooperative ☐ Unitil-Electric ☐ Unitil-Natural Gas

Customer/Account Holder Information

COMPANY NAME	CONTACT PERSON	APPLICATION DATE	
INSTALLATION SITE	PHONE	FAX NUMBER	
EMAIL ADDRESS		SQUARE FEET (COVERED BY THIS APPLICATION)	
STREET ADDRESS	CITY	STATE	ZIP
MAILING ADDRESS (IF DIFFERENT)	CITY	STATE	ZIP
ELECTRIC COMPANY NAME		ELECTRIC ACCOUNT NUMBER	
NATURAL GAS COMPANY NAME		NATURAL GAS ACCOUNT NUMBER	
BUILDING TYPE			

Payment Method—Payee Must Submit a W-9 Form (Tax ID # Required if Receiving Rebate)

PAYMENT TO ☐ Customer ☐ Vendor	CUSTOMER—TAX ID # (REQUIRED)	VENDOR—TAX ID # (REQUIRED IF RECEIVING INCENTIVE)
CHECK PAYABLE TO	CUSTOMER COMPANY TYPE ☐ Inc. ☐ Not Incorp. ☐ Exempt	VENDOR COMPANY TYPE ☐ Inc. ☐ Not Incorp. ☐ Exempt

Engineer/Vendor Information

ENGINEERING FIRM	CONTACT PERSON		
STREET ADDRESS	CITY	STATE	ZIP
PHONE	EMAIL ADDRESS		

Program

☐ New Construction ☐ Retrofit ☐ Small Business ☐ Other

End Use (Check All That Apply)

☐ Lighting ☐ HVAC ☐ Motor ☐ Process ☐ Refrigeration
☐ Compressed Air ☐ Variable-Speed Drives ☐ Energy Management System ☐ Other:

Project Information

BRIEFLY DESCRIBE PROJECT:

Engineering Services Project Information and Deliverables

Detailed proposal must include a brief description of the following for each energy efficiency measure (EEM):

- Existing systems and proposed changes (retrofit)
- Base case/code assumptions and proposed system (new construction)
- Estimated study cost per task
- Estimated hours to complete each task and the staff assigned to each task
- Estimated schedule to complete each task
- Proposed methodology for analysis
- Estimated potential energy savings

After approval, engineer will supply the NHSaves utility partners with the following deliverables:

- Draft report for review & comment (include estimated costs, energy, and demand savings by EEM)
- Final report (both hard copy and electronic copy) upon sign-off of draft report
- Electronic copies of all appendices, building simulation outputs, and any additional supporting documentation
- Completed energy efficiency program application forms
- Completed minimum requirements document (MRD)

Engineer Acknowledgment

PROPOSED ENGINEERING COST: _____

I certify to the company that I will review the measures and calculations proposed in this study. They will be, in my professional opinion, appropriate for the type and purpose of the facility in which they will be installed. The information contained in this study will be true, accurate, and complete to the best of my knowledge.

NAME (PRINT) _____ ENGINEER SIGNATURE _____ DATE _____

Customer Acknowledgment (Pre-Approval)

	AMOUNT TO BE PAID BY		
TOTAL COST OF SERVICE	CUSTOMER	UTILITY	OTHER
	$	$	$
	%	%	%

PROPOSED CUSTOMER CONTRIBUTION: _____

Payment shall be due whether the customer elects to pursue any of the energy savings opportunities identified. I certify that all statements made in this application are correct to the best of my knowledge and that I have read and agree to the terms and conditions on the back of this form, including those provisions regarding warranties. I further understand and acknowledge that the offer to pay incentives is subject to those terms and conditions. This Agreement is contingent upon continued approval and authorization by the Commission to recover said amounts. The Incentive, in conjunction with all other sources of funding, cannot exceed the total engineering cost.

NAME (PRINT) _____ CUSTOMER SIGNATURE _____ DATE _____

Table 1: Proposed Engineering Study—EEM Summary

EEM #	EEM NAME	(A)	(B)	(C)	(D) Total EEM Study Cost	(E) Estimated Annual Savings kWh	(F) Estimated Annual Savings Therms	(G) Typical Simple Payback Years
		Hourly Rate						
A. Energy Efficiency Measures		**# of Hours (A)**	**# of Hours (B)**	**# of Hours (C)**				
Example	*Reduce minimum air changes per hour*	*2.0*	*10.0*	*15.0*	*$2,425*	*100,000*	*5,000*	*2.0*
1					$ 0.00			
2					$ 0.00			
3					$ 0.00			
4					$ 0.00			
5					$ 0.00			
6					$ 0.00			
7					$ 0.00			
8					$ 0.00			
9					$ 0.00			
10					$ 0.00			
Subtotal: EEMs		0	0	0	0	0	0	
B. Additional Itemized Expenses: Report Preparation, Site Visits, Meetings								
Example	*Miscellaneous*						*$1,000*	
1								
2								
3								
4								
5								
							Subtotal: Additional Itemized Expenses	$ 0.00
							GRAND TOTAL PROPOSAL	$ 0.00

NOTE: This an example format for the information required with a comprehensive study proposal. For columns (A), (B), and (C), input the title and hourly rate of each team member and the number of hours per task below. Column (D) is the total cost to study each EEM. Estimated annual savings (E) and (F) should be order of magnitude (e.g., 10,000 kWh / 50,000 kWh / 100,000 kWh / 500,000 kWh, etc.) and paybacks (G) based on typical costs. No detailed calculations are required for the initial proposal. If applicable, building modeling should be listed first with no associated savings.