

2023–2026

**NHsaves<sup>®</sup>**  
Your Source for Energy Efficiency



# Engineering Services

Powered by:

**EVERSOURCE**

 **Liberty<sup>™</sup>**

 **NEW HAMPSHIRE  
Electric Co-op**

 **Unitil**

**All fields on this page are required to complete your application.**

### Indicate the NHSaves® Utility Partner(s) for This Application

Eversource    Liberty-Electric    Liberty-Natural Gas    New Hampshire Electric Cooperative    Unitil-Electric    Unitil-Natural Gas

### Customer/Account Holder Information

COMPANY NAME		CONTACT PERSON		APPLICATION DATE	
INSTALLATION SITE		PHONE		FAX NUMBER	
EMAIL ADDRESS				SQUARE FEET (COVERED BY THIS APPLICATION)	
STREET ADDRESS		CITY		STATE	ZIP
MAILING ADDRESS (IF DIFFERENT)		CITY		STATE	ZIP
ELECTRIC COMPANY NAME				ELECTRIC ACCOUNT NUMBER	
NATURAL GAS COMPANY NAME				NATURAL GAS ACCOUNT NUMBER	
BUILDING TYPE					

### Payment Method—Payee Must Submit a W-9 Form (Tax ID # Required if Receiving Rebate)

PAYMENT TO Customer    Vendor		CUSTOMER—TAX ID # (REQUIRED)		VENDOR—TAX ID # (REQUIRED IF RECEIVING INCENTIVE)	
CHECK PAYABLE TO		CUSTOMER COMPANY TYPE Inc.    Not Incorp.    Exempt		VENDOR COMPANY TYPE Inc.    Not Incorp.    Exempt	

### Engineer/Vendor Information

ENGINEERING FIRM		CONTACT PERSON			
STREET ADDRESS		CITY		STATE	ZIP
PHONE		EMAIL ADDRESS			

### Program

New Construction    Retrofit    Small Business    Other

### End Use (Check All That Apply)

Lighting    HVAC    Motor    Process    Refrigeration  
Compressed Air    Variable-Speed Drives    Energy Management System    Other:

### Project Information

BRIEFLY DESCRIBE PROJECT:

## Engineering Services Project Information and Deliverables

Detailed proposal must include a brief description of the following for each energy efficiency measure (EEM):

- Existing systems and proposed changes (retrofit)
- Base case/code assumptions and proposed system (new construction)
- Estimated study cost per task
- Estimated hours to complete each task and the staff assigned to each task
- Estimated schedule to complete each task
- Proposed methodology for analysis
- Estimated potential energy savings

After approval, engineer will supply the NHSaves utility partners with the following deliverables:

- Draft report for review & comment (include estimated costs, energy, and demand savings by EEM)
- Final report (both hard copy and electronic copy) upon sign-off of draft report
- Electronic copies of all appendices, building simulation outputs, and any additional supporting documentation
- Completed energy efficiency program application forms
- Completed minimum requirements document (MRD)

## Engineer Acknowledgment

PROPOSED ENGINEERING COST: \_\_\_\_\_

I certify to the company that I will review the measures and calculations proposed in this study. They will be, in my professional opinion, appropriate for the type and purpose of the facility in which they will be installed. The information contained in this study will be true, accurate, and complete to the best of my knowledge.

NAME (PRINT)

ENGINEER SIGNATURE

DATE

## Customer Acknowledgment (Pre-Approval)

TOTAL COST OF SERVICE	AMOUNT TO BE PAID BY		
	CUSTOMER	UTILITY	OTHER
	\$ %	\$ %	\$ %

PROPOSED CUSTOMER CONTRIBUTION: \_\_\_\_\_

Payment shall be due whether the customer elects to pursue any of the energy savings opportunities identified. I certify that all statements made in this application are correct to the best of my knowledge and that I have read and agree to the terms and conditions on the back of this form, including those provisions regarding warranties. I further understand and acknowledge that the offer to pay incentives is subject to those terms and conditions. This Agreement is contingent upon continued approval and authorization by the Commission to recover said amounts. The Incentive, in conjunction with all other sources of funding, cannot exceed the total engineering cost.

NAME (PRINT)

CUSTOMER SIGNATURE

DATE

Table 1: Proposed Engineering Study—EEM Summary

EEM #	EEM NAME	(A)	(B)	(C)	(D) Total EEM Study Cost	(E) Estimated Annual Savings kWh	(F) Estimated Annual Savings Therms	(G) Typical Simple Payback Years
		Hourly Rate						
A. Energy Efficiency Measures		# of Hours (A)	# of Hours (B)	# of Hours (C)				
Example	Reduce minimum air changes per hour	2.0	10.0	15.0	\$2,425	100,000	5,000	2.0
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
Subtotal: EEMs								
B. Additional Itemized Expenses: Report Preparation, Site Visits, Meetings								
Example	Miscellaneous						\$1,000	
1								
2								
3								
4								
5								
Subtotal: Additional Itemized Expenses								
GRAND TOTAL PROPOSAL								

**NOTE:** This an example format for the information required with a comprehensive study proposal. For columns (A), (B), and (C), input the title and hourly rate of each team member and the number of hours per task below. Column (D) is the total cost to study each EEM. Estimated annual savings (E) and (F) should be order of magnitude (e.g., 10,000 kWh / 50,000 kWh / 100,000 kWh / 500,000 kWh, etc.) and paybacks (G) based on typical costs. No detailed calculations are required for the initial proposal. If applicable, building modeling should be listed first with no associated savings.